

## NSG PAPER 605

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### WORKPLACE IMPLEMENTATION WORKING PARTY PROJECT PLAN

This document outlines the Workplace implementation Working Party Project Plan for 2008 including priority tasks and timelines.

#### OBJECTIVES

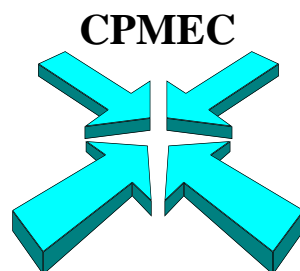
The WIWP aims to:

1. Improve awareness of the ACF in order to facilitate implementation of the framework in the workplace by JMOs, Medical Education Staff and Supervisors.
2. Develop National Guidelines for Implementation to assist JMOs, Medical Education Staff and Supervisors to implement the framework.
3. Develop a National Term Description template which can be used by Facilities involved in PGY1/2 education and training.
4. Facilitate dissemination of information from current projects involving the implementation of the ACF to all stakeholder groups.
5. Identify gaps in the implementation of the ACF which could be used to inform future pilot projects.

#### TASKS AND TIMELINES

The following breakdown of tasks and timelines are submitted for consideration.

Task	Objective	Timeframe for completion
Develop a communication strategy for improving awareness of the ACF: <ul style="list-style-type: none"><li>• Identify strategies</li><li>• Develop supporting materials into a resource pack</li><li>• Seek feedback on supporting materials</li><li>• Disseminate resource pack to PMCs and other stakeholder groups</li></ul>	1	June 2008



Task	Objective	Timeframe for completion
Develop National Guidelines for Implementation: <ul style="list-style-type: none"> <li>• Convene sub group of WIWP</li> <li>• Draft Guidelines</li> <li>• Seek feedback on Guidelines</li> <li>• Publish Guidelines</li> </ul>	2	October 2008
Develop a National Term Description template: <ul style="list-style-type: none"> <li>• Identify current term description templates</li> <li>• Convene a sub group of the WIWP to consider these templates</li> <li>• Draft a National Term Description template</li> <li>• Seek Feedback on the template</li> <li>• Publish template</li> </ul>	3	October 2008
Facilitate dissemination of project information: <ul style="list-style-type: none"> <li>• Collect data from current projects</li> <li>• Facilitate presentations at the National Prevocational Forum</li> <li>• Write MJA article</li> </ul>	4	October 2008
Identify future pilot projects <ul style="list-style-type: none"> <li>• Define Implementation</li> <li>• Undertake gap analysis of current projects</li> <li>• Identify areas of implementation not currently undertaken</li> <li>• Make recommendations re future pilot activities</li> </ul>	4	October 2008